



California State Grange Foundation

3830 U Street
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www.CaGrangeFoundation.org

-*- Minutes -*- July 10, 2021

1. Call to Order – Steven Hood, President
2. Roll Call of Directors – Bill Booth, Secretary
 - a. Present: Steven Hood, President, Bill Booth, Secretary, Martha Stefenoni, Treasurer and Directors Lillian Booth, Joe Stefenoni, Christina Webster, Will Shaw and Kent Westwood
 - b. Absent: Erica Kroesen, Vice-President; Katie Squire
 - c. One Director position vacant
3. Approval of Minutes – It was moved by K Westwood and seconded that the minutes for May 15th meeting be approved as corrected. Motion Carried. It was moved by K Westwood and seconded that the minutes for the June 12th meeting be approved. Motion carried.
4. Treasurer’s Report – Martha Stefenoni, Treasurer, presented the reports which included the Bank Reconciliation thru June 30th with register balance of \$38,565.91 and a Statement of Financial Position for period ending 12/31/2020.
5. Unfinished/Old Business
 - a. Committees:
 - i. Scholarship Committee: No report.
 - ii. Policies and Procedures for the Foundation: Discussion was held regarding procedure how scholarship funds are received and booked and how to apply scholarship fund that are not clearly designated. Moved by M. Stefenoni and seconded that “All memorial donation will be allocated to the Scholarship Fund unless specified otherwise by letter or memo note on the check”, and that this procedure be added to our Policy/Procedures Manual. Motion Carried.
 - iii. Grange Foundation Development: No Report. Discussion from the Board regarding the need to develop a flyer and send to Granges. Moved by W

Shaw and seconded that this be available to approval at next meeting.

Motion Carried.

6. New Business

- a. Reports to IRS and Attorney General to Be Filed shortly now that our accounts are balanced.
 - b. Letter from Bennett Valley Grange. They are asking the Foundation to setup a restricted fund for donations to the Bennett Valley Grange. This fund would be for the exclusive use of that Grange. Discussion Held. K Westwood moved to setup this fund within the framework of the Foundation. Motion seconded. Motion Carried. Secretary will contact the Grange and inform them of our action.
 - c. Motion made by J Stefenoni that a letter asking for support of the Grange Foundation be included in Notice of State Grange Annual Meeting. Seconded. Motion Carried.
7. It was agreed by common consent that our next meeting will be the same as the next meeting of the CSG Board of Directors.
8. Adjourn meeting.

Submitted by

William R. Booth, Secretary