



## California State Grange Foundation

3830 U Street  
Sacramento, CA 95817  
(916) 454-5808  
www.CaGrangeFoundation.org

### 1 **Minutes of the January 14, 2021 – Virtual Format**

2  
3 The Meeting of the California State Grange Foundation was called to Order by Steven Hood,  
4 President, at 9:04 AM.

5  
6 **Roll Call of Directors** – Bill Booth, Secretary called the roll:

7 President, Steven Hood, Vice President, Erica Kroesen Treasurer, Martha Stefenoni;  
8 Secretary, Bill Booth; Board Members Joseph Stefenoni, Lillian Booth, Katie Squire, Kent  
9 Westwood, Will Shaw and Christina Webster present. Rachel Britton absent.

10  
11 **Approval of Minutes:** Motion to approve minutes carried by a unanimous vote of Directors.

12  
13 **Treasurer Report:** At the close of December 2020, the balance of fund on hand was \$33,940.53.  
14 There were \$5,700 in deposits and \$25.00 in withdrawals. A detailed report will be sent to  
15 Board later.

#### 16 **OLD BUSINESS:**

17  
18  
19 **Scholarship Fund Committee:** Katie Squire reported that we now have enough funds on hand  
20 to present a small scholarship in 2021. Memorial \$1,900 for scholarships as of end of  
21 9/30/2020. Discussion followed. It was moved by Will Shaw to present two \$500 scholarships  
22 for 2021. Seconded by Joseph Stefenoni. Motion carried by a unanimous vote of Directors.

23  
24 It was moved by Lillian Booth to award the scholarships directly to the students for 2021. In  
25 2022 this topic will be revisited based on the number and the amount of scholarships to be  
26 awarded. Seconded by Erica Kroesen. Motion carried by a unanimous vote of Directors.

27  
28 Katie Squire moved to use and modify the application based on Central Union Grange  
29 scholarship program and it be restricted to Grange members, children, grandchildren or ward of  
30 Grange members within the state of California having a full-time equivalent enrollment status  
31 at an accredited college, university or trade school. Seconded by Martha Stefenoni. Discussion.  
32 Motion carried by a unanimous vote of Directors.

33  
34 Katie Squire moved that the scholarship applications be provided as electronic as well as paper  
35 applications. Seconded by Lillian Booth. Motion carried by a unanimous vote of Directors.

36  
37 Discussion was held regarding the deadline for submissions. Motion by Bill Booth for March 31  
38 deadline, postmarked, Electronic submissions must be sent by 11:59 pm March 31, 2021.  
39 Seconded by Katie Squire. Motion carried by a unanimous vote of Directors.

40



## California State Grange Foundation

3830 U Street  
Sacramento, CA 95817  
(916) 454-5808  
[www.CaGrangeFoundation.org](http://www.CaGrangeFoundation.org)

41 Moved by Katie Squire to send applications to the Sacramento State Office address. Seconded  
42 by Lillian Booth. Motion carried by a unanimous vote of Directors.

43

44 Electronic copies will be saved to the Cloud for all Board members to access.

45

46 Joe Stefenoni volunteered to create the paper and pdf copies of the application.

47

48 Discussion held on a Scholarship selection committee. It was agreed by common consent that  
49 President Hood would appoint the committee: President Hood appointed Steven Hood, Katie  
50 Squire, Joseph Stefenoni to serve on the committee.

51

52 **Policies and Procedures Committee:** Bill Booth reported that all the policies and procedures  
53 adopted at the previous meeting have now been incorporated into the policies/procedure  
54 manual.

55

56 **Grange Foundation Development Committee:** Chairman not present, no report.

57

### 58 **NEW BUSINESS:**

59

60 Erica Kroesen detailed a discussion held with a Community Grange working on a Grant. She  
61 drafted a Memorandum of Agreement and presented that to the Board for review. Moved by  
62 Bill and Seconded by Katie to accept the forms produced by Erica for Grant administration  
63 when needed. Discussion held and motion carried by a unanimous vote of Directors.

64

65 Moved by Martha Stefenoni to establish a Mission Statement Committee. Seconded by Bill  
66 Booth. Discussion held and motion carried by a unanimous vote of Directors.

67

68 President Hood appointed committee to be Chaired by Erica Kroesen with Lillian Booth and  
69 Martha Stefenoni as members.

70 Discussion held regarding Directors not fulfilling their obligations and not attending meetings.

71 Our By-Laws does provide guidance with removal of directors. Present Hood will contact

72 Directors who are not fulfilling their obligations and report back to Board.

73 Production Campaign.

74 Letter will be going out with the Annual Word to the Master's and Secretaries. Foundation  
75 letter will be added to that as well.

76 It was moved by Martha Stefenoni to ask the State Grange to look at the cost to add a 3rd line  
77 to for the Foundation to use for the Venmo payment plan, and investigate other options such



## California State Grange Foundation

3830 U Street  
Sacramento, CA 95817  
(916) 454-5808  
[www.CaGrangeFoundation.org](http://www.CaGrangeFoundation.org)

78 as a burner phone, google talk, etc. to establish a Venmo account. And then report back at the  
79 next meeting. Seconded by Erica Kroesen. Discussion held. Aye: Martha Stefenoni, Katie  
80 Squire, Erica Kroesen, Steven Hood, Lillian Booth and Will Shaw. Nay Joseph Stefenoni;  
81 Abstain: Bill Booth.

82 Martha Stefenoni moved, and Lillian Booth seconded that we set our next meeting in  
83 conjunction with the next Board meeting of the CSG. Motion carried by a unanimous vote of  
84 Directors.

85  
86 Adjourn meeting at 11:01 AM.

87  
88 Submitted By:

89   
90 Foundation Secretary