



California State Grange Foundation

3830 U Street
Sacramento, CA 95817
(916) 454-5808
www.CaGrangeFounation.org

1 Foundation Minutes 07/12/2020

2 Called to order at 10:05am.

3

4 Roll Call:

5 President, Steven Hood; Vice-President, Erica Kroesen - absent; Treasurer, Martha Stefenoni;
6 Secretary, Bill Booth; Board Members, Kent Westwood, Jan Saxton, Lillian Booth, Rachel Britton
7 and Katie Squire present. Will Shaw and Christina Webster, absent.

8

9 Minutes:

10 Minutes of the previous meeting were sent to the Board. Grammatical correction needed on
11 last paragraph.

12

13 It was moved by Katie Squire to accept the minutes as corrected. Seconded by Martha. Vote
14 taken. Aye: All. Nay: None. Minutes approved as corrected.

15

16 Corporation Filings:

17 990N has been filed for 2019. Attorney General notification must be filed within 30 days of
18 receiving first deposits.

19

20 Old Business:

21 Chase checking and savings accounts have been set up. Steven has gone in to complete the
22 signature card. Martha needs to get an appointment on Weds to get her card signed.

23

24 GoDaddy website

25 GoDaddy has temporary Word-Press site is set up and will build that out in the next couple of
26 weeks.

27

28 Trademark Agreement with National Grange

29 Agreement has been signed and is completed with the National Grange.

30

31 Committees:

32 Scholarship – Katie – is doing research around the Granges and scholarship applications.

33

34 Procedures:

35 Rachel wants to be on the Policies and Procedures committee also. Bill has three ideas to work
36 with (1) Process Donations, (2) Send Acknowledgement Letters, and (3) Banking and issuing
37 checks.

38

39 Foundation Database:

40 Rachel has been looking at databases. Bill reported he has been working on a database.

41 Rachel would like to add additional information and articles for the website – working with Bill.

42 Katie suggested adding a Donation Summary Letter at the end of the year to be generated from
43 the Database.

44



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45 Treasurer's Report:

46 Add to agenda as permanent item. Treasurer's report given.

47

48 Unfinished Business:

49 Amazon Smile Account. Amazon goes back as a direct deposit to a bank account. Will
50 get that set up. A percentage goes back.

51

52 FBN – Lillian – get that done.

53 QuickBooks – now that we have a checking account can get that set up.

54

55 New Business:

56 PayPal Account – Reduced rate for 501(c)(3) of 2.2%. Keep up with the times and
57 make getting donations as quickly as possible.

58 It was moved by Jan to set up a PayPal Account for the State Grange Foundation.

59 Seconded by Kate. Vote taken: Aye: All. Nay: None. Motion carried. Steven directed Bill to to
60 open the account.

61

62 Insurance:

63 Quote received for insurance. Directors & officers insurance quote - \$605.00 per year
64 for \$1-mil for each and no deductible. Specialized non-profit insurance group. General liability
65 for the Foundation itself. \$653 if we add terrorism coverage and without is \$650.00.

66 Aggregate of \$2-million and includes liquor liability of \$1-mil. Premium would be \$1,303. It
67 was moved by Katie to purchase the D&O and Liability Insurance per the quotes received from
68 Clouse Insurance. Seconded by Jan. Aye: all. Nay: None. Motion carried. This coverage is
69 ONLY for 501(c)(3).

70

71 Bill will pay the premiums as soon as the funds are transferred from the State Grange
72 brokerage account to the Foundation. Jan to help facilitate that with the State Grange
73 Treasurer and State Grange Secretary.

74

75 California State Grange will write check to the insurance company to bind coverage for
76 the D&O and Liability for the Foundation while awaiting transfer of funds.

77

78 Presidents letter. Steven will draft a President's letter and send out after the Amazon Smile and
79 PayPal Accounts are set up.

80

81 Next meeting set for August 16th at 10 AM, using a virtual format.

82

83 Meeting adjourned.

84

85 Submitted by

86 *Will R. Bond*



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87 William Booth, Secretary